

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, March 10, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Bob Lemke and Randi Vick. City Staff Present: City Clerk/Administrator: Ted Schoonover, Guests present: Mike Werner, Michelle Werner, Dianne Schuldt, Eric Cordes, Caledonia Argus reporter Kelley Stanage.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Vick, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from February 24, 2014 Members Lemke, Vick and Schroeder voted in favor and Mayor Burns abstained. The motion was declared carried.

VISITORS AND COMMUNICATIONS: Mike Werner and Eric Cordes asked the council to review the downtown 2 hour parking ordinance. They stated that many residents and businesses are abusing or ignoring the law and it's not being enforced by police. Werner would like to see some type of downtown urban renewal plan be developed and implemented and we could incorporate that into the plan. He went on to say that our downtown is becoming blighted in certain areas and that there are some buildings that either need to be repaired or razed as they are effecting the other businesses in the area. The Mayor stated that he would like to see the Chamber, the EDA and Tourism boards meet with the downtown business owners and gather their thoughts and comments on what we can do. Administrator Schoonover stated that he would bring it up at the Chamber meeting next week and set up a meeting.

NEW BUSINESS:

Administrator Schoonover presented the council with Resolution 2014-004 Accepting a Donation of a \$100.00 for the Police reserve fund and \$250.00 for Music in the Park. Motion by Member Vick, second by Member Lemke to accept the grant and approve the resolution. All members present voted in favor and the motion was declared carried.

Schoonover presented a listing of area communities and how they are handling the freezing service lines. He also mentioned that to date we know of only 4-5 lines that have been effected. Member Schroeder stated that to run a pencil lead stream of water would use approximately 280 gallons of water a day or 9,000 in a month, so about \$80.00. He stated that it's a lot cheaper than hiring a plumber. This was tabled until the council can see the direct impact on residents bills.

Schoonover informed the council that USAquatics is nearing completion of the plans and they are available on the drive he sent to them. Once they are finalized the city will get a hard copy as well as a CD copy to review and disseminate as needed. He also informed the council that he authorized the payment that we have been holding as they have progressed since we held it in January. No action taken.

Mayor Burns reviewed the 2013 Summer recreation fees and thought that we should leave them as they were so that our residents can afford to pay for their children to play ball. Motion by Member Schroeder, second by Member Vick to leave the rates at the 2013 level. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with House File 1286 and Senate File 1152. These two pieces of legislation if enacted would allow the city to post our official notices and other official documents on our website rather than in a official newspaper. It was the consensus of the council to take no action and wait and see what the legislatures do. No action taken.

Motion by Mayor Burns, second by Member Lemke to approve the claims as presented. All members present voted in favor and the motion was declared carried.

Ability Building Center, Inc.	Street Dept. – Bags of Rags	25.00
Abrams & Schmidt LLC	Consulting Attorney	243.00
Affordable Tech Solutions	Anti-Virus Renew, Office Supplies	670.85
Amaril Uniforms Company	RF Clothing	1,117.77
American Test Center	Equipment Testing	550.00
Artic Glacier USA, Inc.	Ice	47.34
B & M Service Center	Fuel	67.00
Baker & Taylor Books	Books	204.77
Bonanza Grain, Inc.	Main Break Materials, Rock for Ice Control	204.00
Business Financial Planning	Flex Plan	105.00

Caledonia Haulers, Inc.	Parts	11.22
Caledonia Implement Co.	Repair Parts, Chains	547.94
Caledonia Lumber Co, Inc.	Miscellaneous Items	40.15
Caledonia Oil Company	Diesel	2,084.40
Carquest Auto Parts Store	Fuel/Additive	36.78
City of Caledonia	Utilities	10,953.50
Clarey's Safety Equipment, Inc.	Gas Monitor	549.17
Communications Service WI	Pager Battery	13.00
D S Electric Supply	Misc (Reimbursed by D. Schwartz)	239.38
Dakota Supply Group	Inventory	3,929.32
Davy Engineering	Engineering Fees	3,805.78
Davy Laboratories	Lab's	2,077.48
Dueco, Inc.	Testing Expense	792.00
ECM Publishers, Inc.	Advertisements	543.85
Eitzen Fire & Rescue	Mutual Aid	400.00
Expert T Billing	Ambulance Billing	624.00
Fire Safety USA, Inc.	Jet Siphon	160.00
First Supply LLC	Markers for Electric Boxes	273.00
Fitzpatrick Auto Transport	Towing	100.00
Gopher State One-Call	Location Notifications	17.60
Great River Water Treatment	Boiler Water Treatment	127.50
H & L Mesabi	Plow Parts	887.78
Hammell & Murphy	General Matters	3,014.50
Hawkins, Inc.	2 Replacement Pumps	2,263.20
Heiman Fire Equipment, Inc.	Equipment Repair Parts	69.30
Hoskins Electric Co.	Repair Logic Module	1,631.30
Houston County Treasurer	Special Assessment Adm. Charges	437.10
Innovative Office Solutions	Office Supplies	84.85
Jack Neumann Trucking	Liquor – Freight Expense	190.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	5,442.90
Kwik Trip Stores	Parking Supplies, LP Tank	20.97
Little Falls Machine, Inc.	#82 Plow Truck Parts	76.81
Mayo Clinic Health Systems	Health Cards	314.00
Metering & Tech Solutions	Repair Parts	214.90
Midwest Leak Detection	Locate Water Main Breaks	752.50
Midwest Tape	DVD's	90.95
Midwest Wheel Companies	Chains for Fire Truck 1470	404.80
Minnesota Dept. of Commerce	4 th Quarter Fiscal Year	463.56
MN Department of Health	Water Service Connection Fee	1,809.00
MN Energy Resources	Natural Gas	9,215.57
Minnesota Pipe & Equipment	Repair Clamps	372.18
Moss & Barnett	Mediacom & Ace Franchise Renewal	1,756.50
Penguin Management, Inc.	12 Mos Voice Notifications	1,147.00
Printy Quik	Business Cards	44.50
RDO Equipment, Co.	Labor on Loader	547.31
Reliance Business Forms, LLC	Laser Checks	1,231.55
Resco	Misc. Materials for 2014 Project	368.50
Richard's Sanitation, LLC	Refuse Disposal	99.90
Ronco Engineering Sales, Inc.	Repair Parts	92.09
Schilling Supply Company	Bags	18.37
SEMA Equipment, Inc.	Bulb	13.21
Showcases	DVD & CD Cases	114.53
Sport Videos	DVD	29.00
St. Mary Auto Body Shop	Tow Fee	779.40
Tri-County Electric Co-op	Electric Energy	190,153.56
United Auto Supply, Inc.	Repair Pars, Misc., Bulbs	154.57
Verizon Wireless	Communication Expense	204.47
Welscher, James	Reimbursement – Amb. Refund	100.00
Wiebke Trading Company	Ammo	575.00
Winona Controls, Inc.	Pump Repairs	146.72
Yaggy Colby Associates	TH 44 Shared Use Path	3,271.00
Zenke Incorporated	Main Repair East/Grove	7,342.50
		<u>\$ 266,506.65</u>

Motion by Member Lemke, second by Member Schroeder to approve the pre-paid claims as presented. All members present voted in favor and the motion was declared carried.

Bank of Zumbrota	TE Metro Loans	16,040.00
Buttell's Lighting	Christmas Bulbs	394.25
Hammell & Murphy, PLLP	Prosecution	2,571.75
North American Salt Co.	Maintenance Materials	3,283.40
Streicher's	PD – Uniforms	311.94
Coca-Cola Bottling Company	Liquor Store Inventory	137.28
Midwest Beverage & Brokerage	Liquor Store Inventory	71.95
Schott Distributing Co, Inc.	Liquor Store Inventory	7,761.95
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	55.50
World Pont ECC, Inc.	Training Supplies	275.95
Commissioner of Revenue	State Withholding	1,452.39
ING Institutional Plan Services	TSA payday 2-18-14	480.00
Merchants Bank	Federal/FICA/Medicare	7,389.90

Public Emp. Retirement Assn.	PERA Payday 2-18-14	6,273.65
Blue Cross Blue Shield of MN	Health Insurance – Coffield	1,430.87
Business Financial Planning	Cafeteria Plan Payday 2-18-14	192.30
Caledonia True Value	Miscellaneous Items	139.24
Country Store	Fuel	-179.98
Fisch, Paul & Lynn	Reimbursement Mailbox	87.02
Hoscheit, Matt	Reimbursement Safety Glasses	67.80
Houston Co. Treasurer	Ho. Co. Collection Site	4,011.00
King Construction & Cabinetry	Pole Shed Repairs	-1,486.00
King Construction & Cabinetry	Pole Shed Repairs	1,486.00
MN Benefit Association	MBA Payday 2-18-14	97.59
MN Child Support Payment Cnt.	Case ID 001470764201	216.88
NCPERS Minnesota	NCPERS Payday 2-18-14	80.00
Northern Beverage Distribution	Liquor Store Inventory	163.50
Rask, Nicholas	Animal Control	75.00
Southern Wine & Spirits of MN	Liquor Store Inventory	2,234.96
Stewartville, City of	Registration Fee	-40.00
US Aquatics, Inc.	Aquatics Center – Basic Services	40,374.40
Caledonia Conv & Tourism	Tourism	349.02
Kraus Oil Company, Inc.	Diesel	1,460.00
Mayo Clinic Health Systems	Health Cards	150.00
MN Pollution Control Agency	Annual Permit Fee, Hazard Waste Gen.	2,531.76
Principal Life	Life/Ad&d/STD	495.72
Airgas USA, LLC	Oxygen/Acetylene	114.27
Northern Beverage Distribution	Liquor Store Inventory	3,125.85
Schott Distributing Co, Inc.	Liquor Store Inventory	3,216.60
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	85.75
American Society of Composers	License Fee	330.00
Artisan Beer Company	Liquor Store Inventory	36.95
Ben Meadows	Mag Locator	776.27
Energywise Radiant, Inc.	Heater Parts	153.00
Jack Neumann Trucking	Freight Expense	100.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,412.88
MN Department of Health	2014 License Renewal	522.50
Paustis & Sons Wine Company	Liquor Store Inventory	575.00
Phillips Wine & Spirits Co.	Liquor Store Inventory	2,010.11
Stryker Sales Corporation	Cot Labor	617.50
US Postal Service	Stamped Envelopes	302.65
Wine Merchants	Liquor Store Inventory	70.00
Ashbacher, Randall	Reimbursement Fuel Expense	49.64
Caledonia Conv. & Tourism	Tourism	188.53
Hammell & Murphy, PLLP	General Matters	370.50
Mayo Clinic Health Systems	Health Care Provider	60.00
MN Dept. of Revenue	Sales / Use Tax	18,503.00
Richard's Sanitation, LLC	Collections February 2014	6,594.10
Schott Distributing Co, Inc.	Liquor Store Inventory	1,751.45
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	219.15
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Police Assn.	PD Association Dues	95.00
Commissioner of Revenue	State Withholding	1,780.02
ING Institutional Plan Services	TSA Payday 3-4-14	480.00
IUOE Local 49	Union Dues	360.25
Merchants Bank	Federal/FICA/Medicare	9,257.04
MN Child Support Payment Cnt.	Case ID 001470764201	216.88
Public Emp. Retirement Assn.	PERA Payday 3-4-14	7,300.78
Ace Link Telecommunications	Communication Expense	1,067.34
Anderson & City, Heather	Meter Deposit Refund	250.09
Bauer & City, Lynn	Meter Deposit Refund	200.23
Bridley & City, Kelly	Meter Deposit Refund	250.09
Caledonia Police Reserves	Pass Thru Contribution	100.00
Carten & City, April	Meter Deposit Refund	250.12
Dehning & City, Chelsey	Meter Deposit Refund	250.25
Haedtke, Sheldon	2014 Uniform Allowance	84.42
Holten & City, Jessica	Meter Deposit Refund	125.13
Massman, Michael	Meter Deposit Refund	250.25
McCollum & City, Desarie	Meter Deposit Refund	250.25
Southern Wine & Spirits of MN	Liquor Store Inventory	1,016.60
Thavenot & City, Chris	Meter Deposit Refund	250.25
Vanravehorst & City, Daniel	Meter Deposit Refund	250.25
Visa	Domain Name Renew & Library DVD's	258.62
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	43.07
G & F Distributing	Liquor Store Inventory	349.75
IUOE Local 49	Health Insurance	18,074.00
Midwest Beverage & Brokerage	Liquor Store Inventory	78.00
Northern Beverage Distribution	Liquor Store Inventory	3,702.90
Schott Distributing Co., Inc.	Liquor Store Inventory	1,484.00
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	87.20
		<u>\$ 189,977.97</u>

Member Vick asked if the city would be willing to support Music in the Park again this year, she believes she is going to be little short in donations. Motion by Mayor Burns, second by Member Vick to use up to \$1250.00 from the Liquor Store fund. All members present voted in favor and the motion was declared carried.

Schoonover stated that we have yet to determine wages increases for the non-bargaining unit employees and that we are still negotiating with the Police Department. Consensus was to at least wait until the next meeting and see if we are close to a resolution with them and then decide. No action taken.

Motion by Member Schroeder, second by Member Lemke to approve a temporary gambling license to Caledonia Founders Day Inc. for June 13-14, 2014. All members present voted in favor and the motion was declared carried.

Schoonover informed the council that Jerry Steele has purchased the property at 615 Washington St and has asked for a Temporary Use Permit to open a bed and breakfast. This will require a public hearing and mailings to be sent out to area residents. Motion by Mayor Burns, second by Member Schroeder to set the public hearing for March 24, 2014 at 6:15 p.m. All members present voted in favor and the motion was declared carried.

Employee overtime reports were reviewed and no action taken.

The council then reviewed three applications from residents that would like the opportunity to fill the vacant council seat they are; Shelly Sheehan, Karen Gran and Tracie Heaney. Peggy Perry also informed the Mayor that she would be interested in serving on the council again. The council agreed to review the four applicants and make a decision at the March 24, 2014 meeting.

Member Lemke mentioned that he has been contacted by several residents inquiring about the trees in Spragues woods. He thought that Mike Gerardy stated only a few needed to be removed and he feels it's a lot more than that. Consensus was to have the City Arborist to go and look and tag the trees that could/should be removed and we can then look at how to proceed. Schoonover stated he would get with Gerardy and the arborist.

Member Lemke was also approached by a local business downtown who wanted to place an efficiency apartment behind his current business but was told it was against City Ordinances to have an apartment on the bottom floor in the business district. He stated there are others that have them. Schoonover informed Member Lemke that he was under the understanding that those were grandfathered in when the ordinance was adopted.

At 7:20 p.m. the Mayor closed the Regular meeting and went into closed session in accordance with Minnesota Statute 13D.03 Labor Negotiations.

At 7:42 the Regular meeting was reconvened. With no action taken.

The next regular meeting will be on Monday, March 24, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 7:44 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator